



OFFICER DECISION RECORD

For staff restructures, please also complete an RA1 form to update the HR Portal. (See Annex 2 on Intranet.)

Decision Ref. No:
**AHWB/059/2018 Castle
Hills Park Mexborough**

Box 1

DIRECTORATE: Adults Health and
Well being

DATE: 18th June 2018

Contact Name: Glyn Smith

Tel. No: 01302 734130

Subject Matter: Castle Hills Park Mexborough

Box 2

DECISION TAKEN:

To approve the allocation of £6,967 of Section 106 monies for:

1. Improvements and access to the cenotaph in Castle Hills Park, Mexborough and the removal and re-planting of trees.
2. To include the scheme in the Adults, Health & Wellbeing Capital Programme
3. To approve scheme implementation

Box 3

REASON FOR THE DECISION:

We would like to make access to the Cenotaph in Castle Hills Park easier for older people and those with impaired mobility by removing the high kerb and creating more of a slope up to the Memorial. This will benefit access any time during the year as often people do go to the Cenotaph to pay their respects, carrying out family research or just to visit the Cenotaph and the grounds. Castle Hills Park is owned by DMBC.

During remembrance, a service takes place every year at Castle Hills Park, this slope would make access for all much easier during the wreath laying part of the service.

The cost to relay the existing path to create a slope with no trip hazards.

The following work has been costed by the Council Highways Team:

- To carefully remove, clean & store the existing 'Tegula' blocks from the area 2.8 metres x 3 metres.
- Create a new kerb line including 2 bays each side for commemorative items, lower the front kerb
- Re-set the blocks onto a prepared base & to a slope to assist disabled access.

Cost: £2,872.

The following work has been costed by the Council's Street Scene team:

Tree removal	£771
Stump grinding	£499
Replacement four trees inc plant and maintenance	£1,375
Supply nine trees only	£1,450

Cost: £4,095.

Two Silver Birch trees need to be removed that are starting to cause damage to the base of the Cenotaph and these two trees will be replaced with four trees. To remove two Silver Birch trees at the rear of the Cenotaph will cost of £771 assuming stumps are left for removal by others. The cost to grind the stumps will cost £499. The cost of four replacement trees (our policy states that where trees are removed for non-arboricultural reasons we plant replacements at a rate proportionate to the stem diameter of the removed trees – in this case 2 for 1). The cost for planting and watering the trees for three years will be £1,375. Annual payments will be set up at £458 per annum. To enhance the park further nine trees will be purchased at a cost of £1,450. The cost of planting and watering these nine trees will be met by Street Scene.

The Section 106 monies will come from the Adwick Road/Harlington Road, Mexborough development (03/2042/P).

The Mexborough Branch of the British Legion have contacted the local elected member and the communities' team to request the area be made more accessible for older people and people with disabilities.

Box 4**OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION:**

- 1) To do nothing will result in not utilising available Section 106 money and the park will remain the same.
- 2) Reduce the specification.
- 3) The preferred option is to utilise the Section 106 money to improve the park and make better access for all.

Box 5**LEGAL IMPLICATIONS:**

The Section 106 agreement for Adwick Road/Harlington Road, Mexborough development (03/2042/P) allows the Council to use money (£46,000) which was provided in lieu of the provision of an area of public open space within the development. The Council must utilise the monies for the provision/enhancement of public open space within its administrative area.

The Council own the land in question and it is open to the public to use. The works proposed will to provide and enhance the public open space in Castle Hills Park. It is appropriate given the nature of the obligation in the Third Schedule of the S106 agreement and the policy reasons that it was sought that the money should be used for the funding of the works as described in this ODR.

Name: Heidi Lehane **Signature:** By email **Date:** 16.07.18
Signature of Assistant Director of Legal and Democratic Services (or representative)

Box 6**FINANCIAL IMPLICATIONS:**

The proposed cost of £5,592 will be used for improvements to the access at cenotaph in Castle Hills Park, Mexborough, this will be funded from section 106 monies. Contingency has not been included in this figure because quotes have already been obtained from Highways and Street Scene teams.

The maintenance cost will be £1,375 in total for 3 years, £458 per year. The on-going maintenance will be met by Street Scene.

Name: Cheryl Slade **Signature:** C Slade/FM-AHWP **Date:** 17/07/2018
Signature of Assistant Director of Finance & Performance (or representative)

S106:

Planning reference(03/2042/P) – Adwick Road/Harlington Road Mexborough

There is currently an uncommitted balance of £31,757 on the above planning reference, a

commuted sum in relation to S106 monies, Adwick Road/Harlington Road, Mexborough,. This project is seeking to use £6,967 of the available monies for improvements and access to the cenotaph in Castle Hills Park, Mexborough, if approved would leave a balance of £24,790 for other projects.

[redaction]

Name: Dawn Fisher **Signature:** **Date:** 16/07/18
Signature of Assistant Director of Finance & Performance
(or representative)

Box 7
HUMAN RESOURCE IMPLICATIONS:

There are no Human Resources Implications.

Name: Kelly Wilks **Signature:** By Email **Date:** 13th July 2018
Signature of Assistant Director of Human Resources and Communications (or representative)

Box 8
PROCUREMENT IMPLICATIONS:

There are no procurement implications associated with the decision being requested by this Officer Decision Record. It should also be noted that the use of In House provider as indicated is compliant with Contract Procedure Rules (CPRs). However, should the In House provider be unable to complete these works then the required work must be procured in accordance with CPRs.

Name: Shaun Ferron **Signature:** Via email **Date:** 13.07.18
Signature of Assistant Director of Finance & Performance
(or representative)

Box 9
ICT IMPLICATIONS:

There are no ICT implications associated with this decision.

Name: Peter Ward (Technology Governance & Support Manager)
Signature: [redaction] **Date:** 13/07/18

Signature of Assistant Director of Customers, Digital & ICT (or representative)

Box 10**ASSET IMPLICATIONS:**

Castle Hills Park is owned by Doncaster Council. As such, the proposal as outlined represents investment in a council owned asset that will ensure it is 'fit for purpose' to meet customer needs and expectations moving forwards.

Name: Gillian Fairbrother (Principal Property Surveyor)

Signature: By email

Date: 13th July, 2018

**Signature of Assistant Director of Trading & Property Services
(or representative)**

Box 11**RISK IMPLICATIONS:**

To be completed by the report author

The Risk implication would be that we don't utilise the S106 Spend allocated to the area and the area around will become further damaged by the tree root growth.

(Explain the impact of not taking this decision and in the case of capital schemes, any risks associated with the delivery of the project)

Box 12**EQUALITY IMPLICATIONS:**

To be completed by the report author

We are restricting access to the Cenotaph by not creating a ramped access.

Name: Glyn Smith **Signature:** By email **Date:** 18th June 2018
(Report author)

Box 13**CONSULTATION****Officers**

(In addition to Finance, Legal and Human Resource implications and Procurement implications where necessary, please list below any other teams consulted on this decision, together with their comments)

Consultations have taken place with the Section 106 programmes team, highways and Street Scene.

Members

Under the Scheme of delegation, officers are responsible for day to day

operational matters as well as implementing decisions that have been taken by Council, Cabinet, Committee or individual Cabinet members. Further consultation with Members is not ordinarily required. However, where an ODR relates to a matter which has significant policy, service or operational implications or is known to be politically sensitive, the officer shall first consult with the appropriate Cabinet Member before exercising the delegated powers. In appropriate cases, officers will also need to consult with the Chair of Council, Committee Chairs or the Chair of an Overview and Scrutiny Panel as required. Officers shall also ensure that local Members are kept informed of matters affecting their Wards.

Please list any comments from Members below:

Councillor Bev Chapman is championing this project with the support of Councillors Gibbon and Councillor Pickering.

Box 14

INFORMATION NOT FOR PUBLICATION:

In accordance with the Freedom of Information Act 2000, it is in the Public's interests for this decision to be published in full, redacting only the signatures.

Name: _Gillian Parker_ Signature: by email____ Date: _19/07/2018_
Signature of FOI Lead Officer for service area where ODR originates

Box 15

[redaction]

Signed: _____ Date: _27/07/2018_
Debbie John-Lewis Assistant Director

Signed: _____ Date: _____
Additional Signature of Chief Financial Officer or nominated representative for Capital decisions.

Signed: _____ Date: _____
Signature of Mayor or relevant Cabinet Member consulted on the above decision (if required).

- This decision can be implemented immediately unless it relates to a Capital Scheme that requires the approval of Cabinet. All Cabinet decisions are subject to call in.

- **A record of this decision should be kept by the relevant Director's PA for accountability and published on the Council's website.**
- **A copy of this decision should be sent to the originating Directorate's FOI Lead Officer to consider 'information not for publication' prior to being published on the Council's website.**
- **A PDF copy of the signed decision record should be e-mailed to the LA Democratic Services mailbox**